GRADUATE PROGRAMS IN PUBLIC HEALTH

Student Handbook

2018-2019

MPH in Public Health Practice
MPH in Public Health Methods in Urban Health
Bridge Graduate Certificate in Public Health Practice

Website: http://www.familymedicine.med.wayne/mph

Revised 10-31-2018
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WAYNE STATE UNIVERSITY MASTER OF PUBLIC HEALTH PROGRAM

Welcome to the Wayne State University Graduate Program in Public Health in the Department of Family Medicine and Public Health Sciences (DFMPHS). We are located in the heart of Midtown Detroit on the School of Medicine campus. Detroit is a border city, an international port, and a Legacy City with a long history in manufacturing. It is home to a diverse community which provides a rich environment for learning and practicing public health.

Public Health education has a long history at the Wayne State University School of Medicine. In 1913 The Department of Preventive Medicine and Public Health was led by Dr. Guy Kiefer, son of Dr. Herman Kiefer, one of the city’s original public health leaders. Under Dr. Guy Kiefer’s leadership, a 1-year, post-graduate program in Public Health was offered for physicians and awarded some of the earliest MPH degrees in the state. In 1915 and 1916 the college catalogue lists MPH degrees awarded to two physicians at commencement exercises. These are the first documented MPH degrees awarded by what is known today as the Wayne State University School of Medicine.

The current MPH Program was approved by the WSU Board of Governors in 2004, and the first cohort of MPH students enrolled in fall, 2005. The Master of Public Health Program is accredited by the Council on Education for Public Health (CEPH, www.ceph.org). More than 150 graduates have completed the MPH and many more have completed the Graduate Certificate in Public Health Practice. We hope that you will achieve your professional goals while studying with us.

PROGRAM MISSION

The mission of the MPH Program is to educate and engage students in theory, practice and interdisciplinary research focused on understanding and improving the public health of urban and underserved communities on a local, national and global scale.

CORE VALUES

Respect: Treat everyone with dignity, respect and compassion, as each individual is unique and we are all interdependent.
Responsibility: Promote accountability to each other, our students, university and communities.
Integrity: Embody honesty and uphold high ethical standards in all that we do individually and collectively.
Innovation: Encourage creativity, tolerance for calculated risk taking, and cross-disciplinary collaboration for innovative thinking and effective problem solving.
Social Justice: Advance just and equitable systems to protect the rights of all communities.
Excellence: Produce high quality work in education, research, and community service.

DIVERSITY AND INCLUSION STATEMENT OF COMMITMENT

Wayne State University is a nationally recognized comprehensive, urban research university with a strong tradition in equal opportunity, non-discrimination and affirmative action. Diversity among our faculty, students, and staff is a major source of our intellectual vitality and innovative spirit. The faculty and staff of the MPH program in the School of Medicine are dedicated to preparing a diverse group of students within a culture of inclusion to serve our communities as leaders in public health.

PROGRAM LEADERSHIP

Victoria Neale  
Vice Chair for Public Health Sciences  vneale@med.wayne.edu
Kimberly Campbell-Voyal  
Director, MPH Program  kvoyal@med.wayne.edu
Elissa Firestone  
Program Manager  efiresto@med.wayne.edu
**New Student Information**

**FIRST STEPS**

**Step 1  Graduate School Admission:** Graduate Admissions will update you regarding documents missing from your university application, such as TOEFL score reports and official transcripts. It is important to keep both the Graduate Admissions and the MPH offices informed as you submit new documents to expedite your application. **[gradadmissions@wayne.edu](mailto:gradadmissions@wayne.edu)**  
**MPHProgram@med.wayne.edu**

**Step 2  Public Health Program Admission:** All completed applications are reviewed by the MPH Admissions Committee. Committee recommendations are forwarded to Graduate School Admissions who notifies applicants of the admission decision. The Committee recommends either “Regular” or “Qualified” admission. If your letter indicates “Qualified” status, the requirements for conversion to “Regular” status are explained in the letter.

**Step 3  Academica:** Academica is an internet portal for Wayne State University resources and systems including registration, email, billing and course websites (Canvas). Log onto Academica using the six-digit accessID and nine-digit Student ID sent in your Graduate School acceptance letter. The nine-digit Banner ID will serve as your temporary password. Once you log into Academica, your Wayne State University email is automatically activated. If you have difficulty logging in, please call the C&IT HELP desk at 313-577-4778. **[https://academica.wayne.edu](https://academica.wayne.edu)**

**Step 4  Academic Advisors:** You will meet your advisor during the Fall Orientation which is usually scheduled during the week before the fall semester begins. If for some reason your advisor will not be in attendance, discuss with him or her an alternate meeting time early in the semester. You will need to submit your Plan of Work during the second semester after first semester grades have been submitted.

**Step 5  OneCard:** As soon as you have registered for classes, you may obtain your OneCard at the Welcome Center, 42 West Warren, (48201) Room 257. (313) 577-CARD (2273) **[http://www.onecard.wayne.edu](http://www.onecard.wayne.edu).** The OneCard is your student identification and debit card that provides access to WSU parking structures and libraries as well as specific buildings. Upload a photo for your OneCard at **[https://onecard.wayne.edu/photoupload](https://onecard.wayne.edu/photoupload)** to avoid time waiting in line (24 hours advance notice required)

**Step 6: Fall Registration:** Fulltime MPH and BGC-PHP Students register for **FPH 7015 Biostatistics I, FPH 7240 Epidemiology** and **FPH 7320 Social Basis of Health** or **FPH 7420 Principles of Environmental Health.** International students required to maintain full-time enrollment (8 credit hours) should register for all three courses. If you are an international student and cannot enroll fulltime, please contact the Office of International Students and Scholars (OISS) at **oisscholars@wayne.edu**.

**Step 7: New MPH Student Orientation:** As a new student you are required to attend an orientation for new public health graduate students. Faculty, advisors and student representatives will be on hand to describe a range of learning opportunities and activities, and to answer questions. All new students will meet with their academic advisors.

**2018 Master of Public Health New Student Orientation**

August 22, 2018 9:00-12:00
3125 Scott Hall
540 East Canfield
Detroit, MI 48201
**Step 8: Laptop Requirement:** All public health students are required to have a laptop that is minimally loaded with Windows 7, 64-bit operating system.

- Please see [https://computing.wayne.edu/software-hardware/recommended.php](https://computing.wayne.edu/software-hardware/recommended.php) for purchasing recommendations. Wayne State University offers students a discount on computer purchases at [https://computing.wayne.edu/discounts/index.php](https://computing.wayne.edu/discounts/index.php) (Dell and Apple products).

- Registered students may download a complementary version of Microsoft Office 365 at [https://wayne.onthehub.com/WebStore/Welcome.aspx](https://wayne.onthehub.com/WebStore/Welcome.aspx)

- The Wayne State University Software Clearinghouse provides **free and discounted software** to current students, faculty, and staff for academic, departmental, and personal use. [https://computing.wayne.edu/helpdesk/freesoftware.php](https://computing.wayne.edu/helpdesk/freesoftware.php)

- Find full instructions to connect to the WSUPG-SECURE wireless network at [https://computing.wayne.edu/wireless/secure.php](https://computing.wayne.edu/wireless/secure.php)

For more information, contact the Help Desk at 313-577-4778

**Step 9: Registration with Career Services:** We strongly suggest that students register with the WSU Office of Career Services at [www.careerservices.wayne.edu](http://www.careerservices.wayne.edu) (Major<School of Medicine<public health) and add their resumes to the WSU online resume data base for viewing by prospective employers. The Career Services Office will e-mail career events and public health job postings to registered students. The Office of Career Services also offers career development events and coaching in resume development and interview skills.

**Step 10: Social Media:**

- **Friend our Public Health Student Organization (PHSO) at** [https://www.facebook.com/WSUPHSO?hc_location=timeline](https://www.facebook.com/WSUPHSO?hc_location=timeline) . The PHSO is a great way to get to know our public health students and promote public health in the metropolitan Detroit area.

- **Connect with our Wayne State University Master of Public Health LinkedIn Group at** [https://www.linkedin.com/grp/home?gid=8206556&trk=my_groups-tile-grp](https://www.linkedin.com/grp/home?gid=8206556&trk=my_groups-tile-grp) . We use our LinkedIn Group page to post public health jobs and recruiters use LinkedIn to find qualified candidates for employment.

**USEFUL INFORMATION**

**Woodward Gardens MPH Offices Location:** The MPH Program Offices are located on the second and third floors of the Woodward Gardens Building on the southwest corner of Alexandrine and Woodward Avenue (next to Great Lakes Coffee and on the same block as Midtown Detroit).

**Woodward Gardens MPH Offices Parking**

- **Parking Structure located at 25 W. Alexandrine, Detroit, 48201** (behind Woodward Gardens and next to Great Lakes Coffee). Park on level 2A in a WSU School of Medicine designated space. $5.00 maximum - cash or credit accepted.

- **Meters on Alexandrine** (City of Detroit Parking App: [https://detroit.ppprk.com/apps/v7/mobilepayweb/](https://detroit.ppprk.com/apps/v7/mobilepayweb/))

- **Limited unmetered street parking on Cass.**
Woodward Gardens MPH Offices Entry: The easiest way to enter the building is through the parking structure (even if not parking there). Take the elevators to the second or third floor. Use the directory outside of our secure offices to call your party for entry.

Integrative Biosciences Center MPH Faculty Offices (IBIO http://maps.wayne.edu/#buildings-ibio) Some MPH faculty have offices in the IBIO Building at 6187 Woodward Avenue between Amsterdam and Burroughs. Please contact faculty directly to request specific office locations.

IBIO Parking
- Limited complementary parking in front of IBIO on Burroughs http://maps.wayne.edu/#buildings-ibio

Class Location: The majority of FPH classes take place in Scott Hall and the Mazurek Educational Commons – MEC (540 East Canfield (Detroit, 48201), or the Woodward Gardens building. Please note that your OneCard will be required to enter Scott Hall and to use the elevators and stairwells in Shiffman Medical Library.

Scott Hall Parking: Surface parking lot 75 is on the north side of Canfield Ave, opposite Scott Hall (545 East Canfield (http://maps.wayne.edu/#student-parking-lot-75) Parking is less expensive is you pay with OneCard debit. Use the CSVT machine across from the reference desk in the Shiffman Library Medical Commons to transfer money onto your OneCard.

Lost & Found Services: The SoM maintains a lost and found office in room 1102 Scott Hall.

Libraries & Library Services: Numerous library facilities are available to WSU students including the Shiffman Medical Library (next to Scott Hall) and the Purdy and Kresge libraries located on main campus. The Shiffman Medical library offers MEDLINE, PubMed, and other bibliographic databases and is a major medical information resource center in Detroit. Various departmental libraries in Scott Hall have reference materials available for onsite use only. The Shiffman Library liaison for the MPH program is Ms. Qian (Ella) Hu: fo6572@wayne.edu or 313-577-8943.

Campus Shuttles http://parking.wayne.edu/shuttles/index.php:
- The Medical Campus shuttle runs continuously every 30 minutes Monday-Friday from 7am to 9pm and connects the WSU Medical School to Main Campus. Pick up is outside of Scott Hall on the south side of Canfield, across from the parking structure.
- The Main Campus Shuttle runs continuously every 15 minutes Monday-Friday from 7 a.m. to 7 p.m. and is labeled “Main Campus Shuttle.” Signs are posted at each stop.
- Shuttle Tracking App: Download the WSU Shuttle GPS App smarttraxx free from the Google Play or App Store. Track real time shuttle locations from your smartphone.

Bicycles: There are more than 100 bike racks on or near campus and there is a public bike repair stand outside of the Mort Harris Fitness Center on Main Campus. For more tips and guidelines about biking on campus, please consult http://parking.wayne.edu/alternative/bicycles.php

MoGo Public Bike Share Program: MoGo includes 430 bicycles that can be rented and returned to any of 43 stations across the city including Wayne State’s campus. Daily, annual or 30 minute passes may be purchased online or via a mobile app. WSU has partnered with MoGo to offer discounted annual passes to members of the Wayne State community. https://mogodetroit.org/members/register
Qline Streetcar: The Qline travels a 6.6-mile loop along Woodward from the New Center district to downtown and links the New Center to Midtown and Downtown. There are two WSU main campus stops at Warren Avenue and Ferry Street and two WSU School of Medicine stops at Mack/Martin Luther King and Canfield. Tickets may be purchased on the streetcar (cash only) at Qline station ticketing kiosks, or on the QLINE Detroit Mobile app. [https://qlinedetroit.com/tickets/](https://qlinedetroit.com/tickets/)

Student Contact Information: Students are required to notify both the University on Academica and the MPH Program (MPHProgram@med.wayne.edu) of any changes in address. **Note:** International students should be aware of the US Department of Homeland Security regulations on address change notification. See the OISS website http://www.wsuoiss.wayne.edu.

Academic Planning

ADMISSION STATUS
Students are admitted into the MPH or BGC-PHP programs with either ‘Regular’ or ‘Qualified’ status. **Qualified status** students who have met the academic requirements of their admission will automatically be granted **Regular status**.

ADVISING
Students are assigned an academic advisor who will facilitate discussions about course sequencing and electives, professional and career development, and the Practicum and Master’s Project. Advisors also are available to facilitate interactions of students with other faculty and experts in the local community and will work closely with project advisors as required. Advisors may discuss student progress at faculty meetings, as well. Students may request to change their advisors by writing to the MPH Director. A list of faculty advisors is included at the end of the Handbook.

Advisors approve **Plans of Work (POW)** and subsequent changes to the Plan of Work (**Change in POW**) and also provide academic oversight for the development of **directed study** proposals. Examples of **POW** and **Change in POW Forms** are provided in the Appendices. Electronic versions of all forms are available on the program website at [www.familymedicine.med.wayne.edu/mph](http://www.familymedicine.med.wayne.edu/mph) < student resources < forms.

Students are encouraged to meet with their advisors on a regular basis and it is suggested that students meet personally with their advisor at least **twice** a year to review academic progress. Students and advisors document student academic progression and report information to the MPH Office as needed.

PLAN OF WORK (POW)
POWs must be completed and approved before the completion of **12 credit hours** for the MPH and **8 credit hours** for the BGC-PHP. Students must be in good academic standing and have achieved Regular status before the POW can be approved. After approval by the MPH Director, the POW is submitted to the SOM Office of Graduate Scholars and the WSU Graduate School. Ultimately, the Records Office changes the student’s status from Master’s Applicant to Master’s Candidate. Plan of Work forms are available on the program website at [www.familymedicine.med.wayne.edu/mph](http://www.familymedicine.med.wayne.edu/mph) < student resources < forms.

CHANGE IN PLAN OF WORK (Change in POW)
The School of Medicine Graduate Office uses the plan of work to verify that students have completed MPH degree requirements. For that reason, the **courses** listed on the plan of work must exactly match the courses completed to earn the MPH degree. If the electives listed on the plan of work change, complete a **Change in POW Form** to drop or add elective courses to the original plan of work. Please note that you do **not** need to submit a change of plan of work if the registration semester for a course changes.
“Request for Change in Plan of Work” forms **MUST be filed not less than two weeks prior to registration** for the semester affected. The advisor and the MPH Director approve the change in POW. Change in POW forms are available at [www.familymedicine.med.wayne.edu/mph](http://www.familymedicine.med.wayne.edu/mph) < student resources < forms.

DIRECTED STUDY (DS)
Only advanced students should engage in directed study, an independent study which may be authorized for areas of interest not covered by regular courses. A first step in arranging for a Directed Study (DS) is to approach a faculty member with expertise in the desired topic to see if he or she is willing to be the DS faculty supervisor. The DS faculty supervisor and student will complete the DS Proposal form, which requires the learning objectives, learning activities, products, evaluation, and timeline by which the student’s performance will be assessed. Please note that Directed Studies are offered for a maximum of two credits. The DS faculty supervisor, the academic advisor, and the Program Director must approve the DS Proposal before the student may register for the course. Directed Study Proposal Forms are available on the MPH website at [www.familymedicine.med.wayne.edu/mph](http://www.familymedicine.med.wayne.edu/mph) < student resources < forms.
Master of Public Health in Public Health Practice (MPH-PHP)

The following lists the required MPH-PHP Core/Foundation and Concentration courses. Students also are required to complete a Practicum experience (3 credit hours) in a public health setting and a Master’s Project (3 credit hours). A minimum of 42 credit hours are required for graduation. A minimum grade point average of 3.0 in coursework must be maintained. All course work must be completed within six years.

MPH-PHP DEGREE REQUIREMENTS (Prior to Fall 2017)

Required Core Courses (17 credit hours)
- FPH 7010 Seminar in Public Health (1 cr.)
- FPH 7015 Biostatistics (4 cr.)
- FPH 7100 Health Care Organization and Administration (3 cr.)
- FPH 7240 Epidemiology (3 cr.)
- FPH 7320 Social Basis of Health (3 cr.)
- FPH 7420 Principles of Environmental Health (3 cr.)

Required Concentration Courses (10 credit hours)
- FPH 7210 Research Methods for Public Health Professionals (4 cr.)
- FPH 7230 Health Program Evaluation (3 cr.)
- FPH 7250 Applied Epidemiology (3 cr.)

Electives (9 credit hours)

Public Health Practicum (3 credit hours)
- FPH 7440 Practicum in Public Health

MPH Master’s Project (3 credit hours)
- FPH 8990 Master’s Project

MPH-PHP DEGREE REQUIREMENTS (Effective Fall 2017)

Required Foundation Courses (16 credit hours)
- FPH 7015 Biostatistics (4 cr.)
- FPH 7100 Health Care Organization and Administration (3 cr.)
- FPH 7240 Epidemiology (3 cr.)
- FPH 7320 Social Basis of Health (3 cr.)
- FPH 7420 Principles of Environmental Health (3 cr.)

Required Concentration Courses (12 credit hours)
- FPH 7010 Urban Community Health Assessment and Planning (1 cr.)
- FPH 7210 Research Methods for Health Professionals (3 cr.)
- FPH 7230 Health Program Evaluation (3 cr.)
- FPH 7250 Applied Epidemiology (3 cr.)
- FPH 7430 Application of Public Health Principles in Practice (2 cr.)

Electives (8 credit hours)

Applied Learning Course (3 credit hours)
- FPH 7440 Practicum in Public Health

Integrated Learning Course (3 credit hours)
- FPH 8990 Master’s Project
MPH-PHP COURSE PREREQUISITES

Table 1. Summary of MPH-PHP Course Prerequisites

<table>
<thead>
<tr>
<th>Prerequisites (Corequisite where indicated)</th>
<th>Co-requisite where indicated</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPH 7010 Urban Community Health Assessment and Planning</td>
<td>FPH 7240 Epidemiology</td>
</tr>
<tr>
<td></td>
<td>FPH 7320 Social Basis of Health</td>
</tr>
<tr>
<td></td>
<td>FPH 7420 Principles of Environmental Health</td>
</tr>
<tr>
<td>FPH 7210 Research Methods</td>
<td>FPH 7015 Biostatistics (Co-requisite)</td>
</tr>
<tr>
<td></td>
<td>FPH 7240 Epidemiology (Co-requisite)</td>
</tr>
<tr>
<td>FPH 7250 Applied Epidemiology</td>
<td>FPH 7015 Biostatistics</td>
</tr>
<tr>
<td></td>
<td>FPH 7240 Epidemiology</td>
</tr>
<tr>
<td>FPH 7430 Application of Public Health Principles in Practice</td>
<td>All Foundation Courses</td>
</tr>
<tr>
<td></td>
<td>FPH 7010 Urban Community Health Assessment and Planning</td>
</tr>
<tr>
<td>FPH 7440 Practicum</td>
<td>All Foundation Courses</td>
</tr>
<tr>
<td>FPH 8990 Master’s Project</td>
<td>All Required Courses</td>
</tr>
</tbody>
</table>

MPH-PHP ACADEMIC PROGRESSION MODEL
Following Graduate School guidelines, students must complete the MPH degree within six years. However, students are encouraged to complete the degree within 3-4 years. Courses are offered in the evening to accommodate the needs of working professionals. Below are examples of fulltime and part-time academic progression.

Table 2. MPH-PHP Degree Progression

<table>
<thead>
<tr>
<th></th>
<th>Fast Pace (3-4 evenings per week)</th>
<th>Moderate Pace (2-3 evenings per week)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Year 1</td>
<td>Year 2</td>
</tr>
<tr>
<td></td>
<td>Fall</td>
<td>Winter</td>
</tr>
<tr>
<td></td>
<td>FPH 7320 Social Basis of Health</td>
<td>FPH 7100 Healthcare Org &amp; Admin</td>
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<tr>
<td></td>
<td>FPH 7420 Environmntl Hlth (also offered fall)</td>
<td>FPH 7440 Practicum</td>
</tr>
<tr>
<td></td>
<td>Elective #1</td>
<td>Elective #2</td>
</tr>
</tbody>
</table>
Master of Public Health in Public Health Methods in Urban Health (MPH-PHM)

The following lists the required MPH-PHM Foundation and Concentration courses. Students also are required to complete a practicum experience (3 credit hours) in a public health setting and a Master’s project (3 credit hours). A minimum of 42 credit hours are required for graduation. A minimum grade point average of 3.0 in coursework must be maintained. All work must be completed within six years.

MPH-PHM DEGREE REQUIREMENTS

**Required Foundation Courses (16 credit hours)**
- FPH 7015 Biostatistics (4 cr.)
- FPH 7100 Health Care Organization and Administration (3 cr.)
- FPH 7240 Epidemiology (3 cr.)
- FPH 7320 Social Basis of Health (3 cr.)
- FPH 7420 Principles of Environmental Health (3 cr.)

**Required Concentration Courses (15 credit hours)**
- FPH 7010 Urban Community Health Assessment and Planning (1 cr.)
- FPH 7020 Biostatistics 2 (3 cr.)
- FPH 7250 Applied Epidemiology (3 cr.)
- FPH 7270 Applied Research Methods in Urban Public Health (3 cr.)
- FPH 7280 Public Health Community Level Intervention Science (3 cr.)
- FPH 7350 Statistical Programming (2 cr.)

**Electives (5 credit hours)**

**Applied Learning Course (3 credit hours)**
- FPH 7440 Practicum in Public Health

**Integrated Learning Course (3 credit hours)**
- FPH 8990 Master’s Project

MPH-PHM COURSE PREREQUISITES

**Table 3. Summary of MPH-PHM Course Prerequisites**

<table>
<thead>
<tr>
<th>Prerequisites (Corequisite where indicated)</th>
<th>FPH 7240 Epidemiology</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPH 7010 Urban Community Health Assessment and Planning</td>
<td>FPH 7320 Social Basis of Health</td>
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<tr>
<td>FPH 7420 Principles of Environmental Health</td>
<td></td>
</tr>
<tr>
<td>FPH 7250 Applied Epidemiology</td>
<td>FPH 7015 Biostatistics</td>
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<tr>
<td>FPH 7240 Epidemiology</td>
<td></td>
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<tr>
<td>FPH 7270 Applied Research Methods in Urban Public Health</td>
<td>FPH 7015 Biostatistics</td>
</tr>
<tr>
<td>FPH 7240 Epidemiology</td>
<td></td>
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<tr>
<td>FPH 7250 Applied Epidemiology</td>
<td></td>
</tr>
<tr>
<td>FPH 7280 Public Health Community Level Intervention Science</td>
<td>FPH 7320 Social Basis of Health</td>
</tr>
<tr>
<td>FPH 7440 Practicum</td>
<td>All Foundation Courses</td>
</tr>
<tr>
<td>FPH 8990 Master’s Project</td>
<td>All Foundation &amp; Concentration Courses; Practicum</td>
</tr>
</tbody>
</table>
**MPH-PHM ACADEMIC PROGRESSION MODEL**

Following Graduate School guidelines, students must complete the MPH degree within six years. However, students are encouraged to complete the degree within 3-4 years. Courses are offered in the evening to accommodate the needs of working professionals. Below are examples of fulltime and part-time academic progression.

**Table 4. MPH-PHM Degree Progression**

<table>
<thead>
<tr>
<th>Fast Pace (3-4 evenings/week)</th>
<th>YEAR 1</th>
<th>YEAR 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall</strong></td>
<td>Winter</td>
<td>Spring/Sum</td>
</tr>
<tr>
<td>FPH 7320 Social Basis</td>
<td>FPH 7250 Applied Epidemiology</td>
<td>FPH 7100 Healthcare Org &amp; Admin</td>
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<tr>
<td>FPH 7240 Epidemiology</td>
<td>FPH 7420 Environmental Health</td>
<td>FPH 7010 Urban Community Health Assessment</td>
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<tr>
<td>FPH 7015 Biostatistics</td>
<td>FPH 7020 Biostatistics 2</td>
<td>FPH 7350 Statistical Programming</td>
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<tr>
<th>Moderate Pace (2 evening/week)</th>
<th>YEAR 1</th>
<th>YEAR 2</th>
<th>YEAR 3</th>
</tr>
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<tbody>
<tr>
<td><strong>Fall</strong></td>
<td>Winter</td>
<td>Spr/Sum</td>
<td>Fall</td>
</tr>
<tr>
<td>FPH 7015 Biostatistics</td>
<td>FPH 7420 Environmental Health</td>
<td>FPH 7100 Health Care Org &amp; Admin</td>
<td>FPH 7440 Practicum</td>
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<tr>
<td>FPH 7240 Epidemiology</td>
<td>FPH 7320 Social Basis of Health</td>
<td>FPH 7350 Advanced Statistical Programming</td>
<td>FPH 7280 Public Hlth Comm Level Intervention Sci</td>
</tr>
</tbody>
</table>
**Practicum Overview**

The purpose of the practicum is to provide MPH students with applied experiences working in the field of public health. To help assure timely placement, students should understand and meet the practicum application requirements during the first half of the semester prior to enrolling in the practicum.

**PRACTICUM REQUIREMENTS**

Step 1: To begin the placement process, students should explore their ideas and interests with their academic advisors. Students and academic advisors should discuss preparation for the practicum, review, date, and sign the Practicum Approval Form. This is also a good opportunity to discuss how well the student's resume describes the student's background and interests. Students may find it useful to consult [http://www.internships.com/student/resources/prep/resume/how-to-update-your-resume](http://www.internships.com/student/resources/prep/resume/how-to-update-your-resume)

Step 2: The next step in the placement process is to email the Practicum Approval Form and the student's resume to the Practicum Director (michaelmcleod@wayne.edu) and the Practicum and Community Engagement Coordinator (acompton@med.wayne.edu).

Step 3: The Practicum Director will respond with feedback on the resume. The Practicum and Community Engagement Coordinator will respond with guidance about how to complete the next steps (documenting pertinent online CITI training and health screenings, as well as completing an online placement survey).

Step 4: After the student has completed all of the prior steps, the Practicum Director will invite the student to an in-person placement meeting. This meeting serves multiple purposes. One, it provides a forum for the student to discuss her/his/their background and interests. Two, it offers an opportunity for the Practicum Director to present information about current practicum sites, preceptors, and proposed work.

Step 5: The Practicum Director will provide permission to register for the Practicum once requirements have been met and the planning meeting has occurred.

Step 6: When there is a tentative student/site match, the Practicum Director will send the student a placement email containing pertinent information, including a deadline for reaching out to the site to express interest and request an in-person meeting.

Step 7: During the in-person meeting with the preceptor or, at the latest, during the first week of practicum work, the student should email the Learning Contract Approval Form and a draft of the Learning Contract to the Practicum Director and Practicum and Community Engagement Coordinator. The approved Learning Contract will specify public health competencies, learning objectives, and activities to be achieved during at least 135 hours of practice.
Master’s Project Overview
The overall objective of the MPH Master’s Project is to provide students with the opportunity to apply public health theory, science and practice to a scholarly project. The Project is the culminating experience of the MPH Program and as such provides evidence of the student’s successful synthesis of foundation and concentration-specific competencies in a culminating public health project.

The FPH 8990 Project course syllabus, required forms and resources are on the MPH website: www.familymedicine.med.wayne.edu/mph\student resources\course information

Students are encouraged to begin considering what they will want to achieve for a Master’s Project, while still taking courses. A Project Orientation is offered each semester, and all students are welcome to attend in order to anticipate the requirements.

MASTER’S PROJECT PREREQUISITES
All MPH foundation and concentration required courses, plus the Practicum must be completed prior to registering for the FPH 8990 Master’s Project course.

MASTER’S PROJECT REQUIREMENTS
• IRB approval is required if the project involves Human Subjects research as defined by the WSU IRB. Contact the IRB office at IRBQuestions@wayne.edu and see guidance at:
  http://research.wayne.edu/irb/04_2015_forms/hpr_determination_guidance_activities_that_are_not_hpr_4_16_18.pdf
  o The Collaborative Institutional Training Initiative (CITI) on-line training in the Responsible Conduct of Research is required, If the Master’s Project involves Human Subjects research.
  ▪ See http://research.wayne.edu/irb/mandatory-training.php. Students should contact the IRB Office with questions regarding completing CITI training by sending an email to IRBQuestions@wayne.edu.
• A Project Proposal is required defining the planned scope of work, signed by the Project Advisor, Academic Advisor and an 8990 Course Director. (see FPH 8990 forms on MPH website.)
  o Students should develop potential Project ideas in discussions with their Academic Advisor and other MPH faculty.
  o Once an area of interest is identified, students should identify a Project Advisor to mentor them as they work on their Master’s Project. The idea will be refined into a project in collaboration with the Project Advisor prior to submission of the Project Proposal. Both the Project Advisor and the Academic Advisor will participate in the process of review and approval of the Project Proposal.
• After the Project final report is accepted, students are asked to fill out the MPH Program Core Competencies form, and reflect on how they achieved these competencies through their MPH coursework, the Practicum and the Project. This reflection and articulation of new competencies should help students prepare for employment as well.
• Students will be assigned a “Y” grade until the Project requirements are completed.

Special Note: FPH 8990 is a 3-credit class and will be undergoing a change for students matriculated in Fall 2018. Starting in winter 2019 semester, FPH 8990 will meet as a regular course.

• Students who matriculated prior to Fall 2018 may choose to undertake the new format for the Master’s project course as described below for students matriculating Fall 2018 or later. The first offering of the new format will be Winter 2019.

FOR STUDENTS WHO MATRICULATED PRIOR TO FALL 2018
• For students matriculating prior to Fall 2018, the FPH 8990 course is considered complete when the Master’s Project paper has been approved and graded by the Project Advisor and Independent Reader, and an oral presentation has been passed. There will be an opportunity for oral presentations each semester.
The MPH Master’s Project typically involves two semesters to complete. The timeline should be developed in collaboration with the Project and Academic advisors, and typically involves the following:

**First Semester:**
- a) Literature review to develop and hone project concept,
- b) Submission of Project proposal,
- c) IRB review & approval/waiver if required,
- d) Approval signatures from project advisor, academic advisor, and the 8990 Course Director.

All students are required to attend the FPH 8990 Course Orientation at least once; these are scheduled at the beginning each semester. Refer to the “Important Dates” handout in the course syllabus for Orientation dates.

**Second Semester:**
- a) Data/information collection and analyses/synthesis,
- b) Preparation of final report/manuscript,
- c) Public presentation.

**Scheduling the Presentation:**
Student presentations occur during routinely scheduled “Project Presentation Sessions” that occur each semester. Presentation dates are listed in the “Important Dates” handout in the syllabus. Permission to schedule the oral presentation is provided by the Course Director based on student progress toward Project completion.

**Guidelines for preparing the report/manuscript and presentation are detailed in the FPH 8990 Orientation, and included in the course syllabus.**

### FOR STUDENTS MATRICULATING IN FALL 2018 OR LATER

- The first offering of the new format will be Winter 2019.
- Students who matriculated prior to Fall 2018 may choose to undertake the new format for the Master’s project course as described below for students matriculating Fall 2018 or later.
- The Master’s Project Course will be taught with a didactic weekly meeting style with completion of the Master’s Project within a single semester. As with the current format, students must have completed all necessary prerequisites (see above).
- Material will be taught relevant to the development of an individualized scholarly literature review. Students will receive feedback on step-wise assignments that will cumulatively become the Master’s Project Paper.
- All students will deliver a public oral presentation on their paper.
Bridge Graduate Certificate in Public Health Practice (BGC-PHP)

CERTIFICATE REQUIREMENTS
Candidates must complete a minimum of **15 credits** of course work. A minimum grade point average of 3.0 in certificate coursework must be maintained. All work must be completed within **three years**.

A **Plan of Work** should be submitted for approval in the first semester, prior to the completion of **8 credit hours** of course work. The Program requires completion of the following required courses:

- FPH 7015 Biostatistics I (4 credits)
- FPH 7240 Epidemiology (3 credits)
- FPH 7320 Social Basis of Health (3 credits)
- FPH 7420 Principles of Environmental Health (3 credits)

Electives: 2-3 cr.

CHANGE OF STATUS (COS): BGC-PHP TO MPH-DEGREE
Current BGC students in good academic standing and in compliance with WSU Graduate School policies complete a “Change of Graduate Status Request” form after completing the prerequisites below.

**Prerequisites:** Overall minimum GPA of 3.0, and completion of the 3 courses below with a grade of B or better.
1) FPH 7015 Biostatistics
2) FPH 7240 Epidemiology
3) FPH 7320 Social Basis of Health

OTHER CHANGE OF STATUS (COS) REQUESTS
The Change of Graduate Status Request form is used to process change of graduate status requests to the MPH or Bridge Graduate Certificate Programs. The form is approved by the MPH Program Director. Programs external to the MPH Program may be requested to submit supporting documentation. Contact mphprogram@med.wayne.edu for more information.

<table>
<thead>
<tr>
<th>Table 5. BGC-PHP Progression</th>
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<tr>
<td><strong>Fast Pace</strong> (2 semesters)</td>
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<tr>
<td><strong>Fall</strong></td>
</tr>
<tr>
<td>FPH 7015 Epidemiology</td>
</tr>
<tr>
<td>FPH 7015 Biostatistics</td>
</tr>
<tr>
<td>FPH 7320 Social Basis of Health</td>
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MPH Program Electives

The MPH approved electives below may be used to develop plans of work. Other non-approved graduate courses (6000 and above) may be considered for inclusion in plans of work, but will require pre-approval by the MPH Director Dr. Kimberly Campbell-Voytal. To have an elective evaluated for approval, e-mail Dr. Voytal at kvoytal@med.wayne.edu. Attach the course syllabus and explain your rationale for taking the course.

**FPH Elective Courses**
- FPH 7020  Biostatistics 2 (3 cr. PHM requirement)
- FPH 7280  Public Health Community Level Intervention Science (3 cr. PHM requirement)
- FPH 7350  Programming for Public Health Practice (2 cr. PHM requirement)
- FPH 7760  Community Health Education (3 cr.)
- FPH 7860  Principles of Occupational Health (3 cr.)
- FPH 7990  Directed Study in Public Health Practice (1-2 cr. Requires prior approval Directed Study supervisor and MPH director).

**Non-FPH Elective Courses:** Follow the steps below to obtain course and registration information.

- Contact the sponsoring department ([https://wayne.edu/directory/](https://wayne.edu/directory/)) to learn when the course is offered, required prerequisites, and steps needed to register for the course. Students may have to contact the course instructor for permission to register.

- When requesting permission to register, include how the course will help fulfill career goals as well as how academic and professional experiences fulfill course prerequisites.

- The Academic Services Officer or other representative from the sponsoring department will ultimately give permission to register. The MPH Program cannot give permission to register for courses offered by other departments.

- ANT 6680  Studies in Cultural Anthropology Cr. 3
- ANT 6700  Topics in Medical Anthropology Cr. 3
- ANT 7260  Urban Poverty and Racial Segregation Cr. 3
- ANT 7605  Problems and Concepts in Medical Anthropology: Global Health Equity Cr. 3
- ANT 7680  Medical Anthropology I Cr. 3
- ANT 7690  Medical Anthropology II Cr. 3
- BA 6015*  Marketing Foundations Cr. 2
- BA 7020*  Corporate Financial Management Cr. 3
- BA 7050*  Marketing Strategy Cr. 3
- BA 7070*  Social Perspectives on the Business Enterprise Cr. 3
- CB 7430  Cancer Epidemiology Cr. 2
- EER 7650  Computer Use in Research Cr. 3
- EER 7870  Fundamentals of Qualitative Research Cr. 3
- EER 7880  Fundamentals of Ethnographic Research Cr. 3
- HE 6350  Health Education and the Nation’s Health Cr. 3
- HE 6420  Introduction to Health Education Program Design Cr. 3
- ISM 7570  Data Mining Cr. 3
- NFS 6000  Nutritional Biochemistry Cr. 3
- NFS 6030  Microbiological Safety of Foods Cr. 3
- NFS 6210  Nutrition through the Life Cycle Cr. 3
- NFS 7240  Nutritional Epidemiology Cr. 3
- NUR 7745  Immigration and Health (ANT) Cr. 3
Graduate Programs in Public Health 2018-2019

NUR 7865  Foundations of Complementary and Alternative Medicine Cr. 3
NUR 8210  Health Determinants: Focus on Urban Environments Cr. 3
PHC 6500  Drugs and the Addictive Process Cr. 3
PPR 6560  Foundations in Global Health Cr. 2
PPR 7225  Vaccines in Clinical and Public Health Practice Cr. 2
PSY 8310  Health Psychology II Cr. 3
PSY 8350  Community Psychology Cr. 3
SOC 6750  Sociology of Urban Health Cr. 3
SOC 7260  Qualitative Sociology Cr. 3
SOC 8700  Seminar on Race & Gender Inequalities Cr. 4
SW 6535  Juvenile Delinquency: Social Functioning Cr. 2-4
SW 6540  The Effects of Drugs & Alcohol on Social Functioning Cr. 3
SW 6991  Special Topics: Violence Prevention and Intervention Cr. 3
SW 7570  Women’s Roles and Issues in Contemporary Contexts Cr. 3
SW 7720  Social Welfare Policy Cr. 3
SW 8048  Social Action Research and Evaluation Cr. 3
SW 8065  Advanced Systems Theories and Practice Cr. 4
UP 5610  Managing Public Participation Cr. 3
UP 6340  Community Development Cr. 3
UP 6700  Geographic Information Systems Cr. 4
UP 6830  Advanced GIS Cr. 4

*Non-business students e-mail gradbusiness@wayne.edu, after priority registration concludes for permission to register. Attach approved plan of work or copy advisor to indicate program approves elective.

POSSIBLE ELECTIVE CLUSTERS
Students may cluster electives around public health topics to complement their interests and career goals. Below is a list of potential public health elective clusters that may be of interest to students:

**Urban Health Determinants**
ANT 7260  Urban Poverty and Racial Segregation Cr. 3
NUR 8210  Health Determinants: Focus on Urban Environments Cr. 3
SOC 6750  Sociology of Urban Health Cr. 3
SW 6535  Juvenile Delinquency: Social Functioning Cr. 2-4

**Methods in Public Health**
CB 7430  Cancer Epidemiology Cr. 2
EER 7650  Computer Use in Research Cr. 3
EER 7870  Fundamentals of Qualitative Research Cr. 3
FPH 7350  Programming for Public Health Practice Cr. 2
UP 6700  Geographic Information Systems Cr. 4
UP 6830  Advanced Geographic Information Systems Cr. 4

**Nutritional Public Health**
NFS 6000  Nutritional Biochemistry Cr. 3
NFS 6030  Microbiological Safety of Foods Cr. 3
NFS 6210  Nutrition through the Life Cycle Cr. 3
NFS 7240  Nutritional Epidemiology Cr. 3

**Urban Planning**
UP 5610  Managing Public Participation Cr. 3
UP 6340  Community Development Cr. 3
Student Services and Information

FINANCIAL AID
Sources of financial aid for graduate students are enumerated in the section on WSU Graduate Financial Aid in the WSU Graduate Bulletin [http://bulletins.wayne.edu/search/?search=financial+aid](http://bulletins.wayne.edu/search/?search=financial+aid). The Office of Student Financial Aid (OSFA) assists students to meet their educational expenses. These expenses include tuition, fees, books, supplies, room, board and transportation. OSFA administers federal, state and institutional funds, based both on financial need and academic merit. The Graduate School annually sponsors competitive academic scholarships. For further information on grants and scholarships for graduate study contact:

- WSU Graduate School: [https://gradschool.wayne.edu/funding](https://gradschool.wayne.edu/funding)
- Women of Wayne Scholarship: [https://wayne.academicworks.com/opportunities](https://wayne.academicworks.com/opportunities)

AMA CITATION STYLE GUIDE RESOURCES
The MPH Program requires the AMA style for formatting references in student assignments. Below are resources for the AMA style for formatting references:


ENGLISH LANGUAGE INSTITUTE
The English Language Institute (ELI) provides introductory courses to help students improve their English language and writing skills as well as more advanced courses to develop presentation, paper writing, reading response, note-taking, library, word processing, and essay test-taking skills. Students admitted with qualified status who are required to pass the Social Basis of Health before transfer to regular status or international students concerned about their writing ability are strongly encouraged to explore ELI language support resources. Please note that these courses do not contribute to graduate credit. [http://www.eli.wayne.edu](http://www.eli.wayne.edu) 313-577-2729

WAYNE STATE UNIVERSITY WRITING CENTER
Students may schedule a tutoring session to review writing assignments. [http://clas.wayne.edu/writing/](http://clas.wayne.edu/writing/) 313-577-2544

SHIFFMAN LIBRARY
Contact a the Shiffman Medical Library at 313-577-1094. Ella Hu is our MPH Medical School librarian (fo6572@wayne.edu)

GRADUATE HOUSING
Wayne state University has on-campus housing available for graduate students. The office is located in the Student Center Building, room 598. [http://www.housing.wayne.edu/index.php 313-577-2116](http://www.housing.wayne.edu/index.php 313-577-2116)

COUNSELING AND PSYCHOLOGICAL SERVICES
Counseling and Psychological Services provides assistance in developing and maintaining a positive and healthy university environment. Among the services provided are counseling, psychotherapy, assessment, group counseling, workshop and consultation for enrolled students (and faculty). Crisis services are available 24 hours per day through direct contact or via the WSU Public Safety Department. [http://www.caps.wayne.edu](http://www.caps.wayne.edu)
WSU CAREER SERVICES OFFICE
We strongly recommend that students register at www.careerservices.wayne.edu (Major<School of Medicine <public health) and add their resumes to the WSU online resume database for viewing by prospective employers. The Career Services Office will e-mail career events and public health job postings to registered students. The Office of Career Services also offers online job postings, career events and coaching in resume development and interview skills.

Other employment opportunities are posted on the Wayne State University Human Resources website http://wayne.edu/hr/prospective/jobs.php.

Public Health Employment websites are listed below to assist program graduates.

  APHA CareerMart  http://www.apha.org/professional-development/public-health-careermart  A comprehensive public health job site provided by the American Public Health Association.

  Public Health Employment Connection
http://cfusion.sph.emory.edu/PHEC/index.cfm?CFID=6955438&CFTOKEN=45811340
An easy-to-search- collection of jobs maintained by the Rollins School of Public Health at Emory University.

  PublicHealthJobs.net  http://publichealthjobs.org/  A comprehensive website sponsored by the Association of Schools and Programs of Public Health (ASPH).


EDUCATIONAL ACCESSIBILITY SERVICES
Educational Accessibility Services provides students with free resources to help them fully participate and succeed in all university programs and activities. Professional counselors verify a disability and work with faculty to develop a student’s appropriate program of accommodation. Such accommodations can include the provision of interpreters, note-takers, and the use of alternative testing procedures. Some scholarships are available. The Student Disability Services (SDS) office is located at 1600 David Adamany Undergraduate Library in the Student Academic Success Services Department. The SDS telephone number is 313-577-1851 or 313-577-3365 (TTY: for the hearing impaired). Graduate Student Advisors are available to meet with students privately to discuss special needs. http://www.eas.wayne.edu

MPH Program Academic Progression Policies

GRADE POLICY
In Required Courses: Students must earn a minimum grade B or better in all required courses. Grades below a B are not acceptable at the graduate level and students who earn less than a B must repeat the course. The student may not enroll in courses which list the failed course as a prerequisite, or earn hours towards the final project or thesis until the course is passed.

In Elective Courses: Students who earn less than a B in an elective course will be allowed to balance the grade with subsequent grades to maintain a cumulative minimum GPA of 3.0.

GRADE POINT AVERAGE REQUIREMENT
Students must maintain an overall minimum 3.0 GPA to remain in good standing. Grades below 3.0 are not considered adequate at the graduate level. Students who receive a B- or lower in a course will be asked to
meet with their advisor to ensure that they are aware of Graduate School requirements and to determine if any remedial action is required.

COURSE REPEAT POLICY
Only two attempts to complete a required course will be permitted. Two unsuccessful attempts to complete a required course will result in termination from the program. The last grade and credit hours for a repeated course are used in computing the grade point average and awarding credit hours for a degree. All attempts to take a course are recorded on a student’s transcript.

ACADEMIC PROBATION
Graduate students must maintain a cumulative GPA of 3.0. Students with GPAs below 3.0 are on academic probation and receive a hold to prevent their registration. Students must meet with their advisors to develop improvement plans and timetables for elevating their GPAs. After the improvement plan is approved by the MPH Director, the hold will be released so that the student may register for the agreed upon course(s).

INCOMPLETE “I” GRADES
The mark of "I" (Incomplete) is given to a student when she or he has not completed all of the course work for the term and when there is, in the judgement of the instructor, a reasonable probability that the student will complete the course successfully without again attending regular class sessions.

University grading policy states that a written contract should be signed by the student and instructor, specifying all work to be completed. In order to alleviate questions about incomplete courses and to assist students and instructors, the Office of the Registrar has prepared a Contract for Completion of Incomplete Coursework. http://reg.wayne.edu/faculty/incomplete_contract.php or www.familymedicine.med.wayne.edu/mph < current students < forms.

GRADE APPEALS
It is the responsibility of the instructor to assign grades in accordance with his/her academic/professional judgment, and the student will need to assume the burden of proof in the process of appeal. The grounds for appeal are identified as: 1) the application of non-academic criteria in the grading process, as listed in the University’s Non-Discrimination and Affirmative Action Statute: race, color, sex, national origin, religion, age, sexual orientation, marital status, or handicap; 2) sexual harassment; and 3) evaluation of student work by criteria not directly reflective of performance relative to course requirements. http://wayne.edu/gradschool/policies/appeal-procedures/ https://provost.wayne.edu/academic-policy

Any questions relating to a grade for an individual component or the final grade for a course should first be directed to the instructor. If a formal appeal of the grade in question is to be initiated by a student, it must be in writing within 30 calendar days following the student’s receipt of the grade. If an appeal is not resolved at the instructor’s level, further appeals may be directed first to the MPH Director, then to the Office of the Department Chair, and finally to the Dean’s office. The instructor and each of the above appeal officers are required to respond in writing within 10 calendar days.

Students and faculty may contact the Ombudsperson at any time for assistance with any problem associated with a grade decision or grade appeal. https://wayne.edu/ombuds/ or 313-577-3487

Registration Procedures
REGISTRATION
Students may register for courses on Academica or in person at the Student Welcome Center. (Warren and Woodward 313-577-3541). A student may not attend any class for which he/she is not officially registered.
If a course requires permission to register, please contact the course instructor to request an over-ride. Please note that students must contact the home department for overrides for non-FPH courses.

Registration Instructions
- Log into Academica at https://academica.aws.wayne.edu/
- Click on “Student Resources<Registration<Schedule of Classes
- Click on “Course Subjects”
- Click on Family Public Health (FPH - the acronym for our public health courses)
- Click on the desired FPH courses
- Click on “Add to Wish List”. Each time you add a class to the wish list, you will be invited to log-in to register. Do not log-in to register until you have added all of your classes to the wish list. Instead Click on Course Subjects (or the back button) to register for another class.
- When you are finished adding classes to your wish list, click “login to register” and follow instructions.
- Contact Registration and Scheduling at 313-577-3541, or email at registrationhelp@wayne.edu, if you need assistance.

Adding and Dropping Classes
Students may register and drop and add classes using Academica through the first week of classes. During the second week of class, students email mphprogram@med.wayne.edu to be given departmental authorization to register for FPH courses. After this period, instructor approval and departmental authorization is required and registration requests should be emailed to registration@wayne.edu. Check the academic calendar at http://reg.wayne.edu/students/calendar.php for exact deadlines for adding and dropping classes.

REGISTRATION HOLDS
Below are explanations for common holds that students receive. Students may learn what kind of hold prevents their registration on Academica at https://academica.aws.wayne.edu/ Student Resources < Student Records < Holds

Financial Holds: Financial holds cannot be removed by the Department or School of Medicine administration. Please Contact Student Accounts Receivable at 313-577-2100.
Candidacy Holds: The university automatically gives candidacy holds when students have completed 12 credit hours of course work and have not filed a plan of work to petition for degree candidacy. To remove the hold, contact advisor to submit a plan of work.
Academic Probation Holds: Academic probation holds are given when a student’s cumulative GPA falls below 3.0. To remove the hold, contact advisor to submit a plan of work or a written improvement plan for academic success.

GRADUATE PERMIT TO REGISTER
Students who are in the process of applying to the Graduate School or an academic program but have not yet been accepted may request temporary “Permit to Register” authorization. Permit to register requests must include a transcript that will be reviewed by the MPH Director and if approved, are valid for one semester only. Students requiring a student visa cannot use “Permit to Register” to enroll. https://wayne.edu/admissions/pdf/grad_permit_to_register_application.pdf

APPLICATION TO GRADUATE
Please email MPHProgram@med.wayne.edu as soon as you know the semester in which you expect to complete your degree to enable the final audit of your academic records. Students must file an Application for Degree on Academica (< student resources < student records < Apply for Degree) no later the fourth Friday of each semester. Applications to graduate are valid only for the listed application semester. Students are required to submit a new application to graduate if they are delayed and will graduate during a later semester.
University & Graduate School Policies

The Wayne State University Graduate School website provides information on a) Graduate Level Scholarship; b) Graduate Student Academic Progress Guidelines; c) Graduate Course Repeat Policy; d) Grade and Academic Appeals Procedures.  https://gradschool.wayne.edu/policies/appeal-procedures

The Dean of Students Office (DOSO) website (https://doso.wayne.edu/) provides information on the Student Services below:

- Student Code of Conduct https://doso.wayne.edu/conduct/student
- Academic Integrity https://doso.wayne.edu/conduct/academic-misconduct
- Sexual Assault & Harassment http://bog.wayne.edu/code/2_28_06.php
- Guide to Dealing With Disruptive and Distressed Individuals https://doso.wayne.edu/faculty-staff
- Acceptable Use of Technology Resources https://wayne.edu/policies/acceptable-use/

STUDENT CODE OF CONDUCT
The primary purposes of the Student Code of Conduct are to promote campus civility and academic integrity and to provide a framework for the imposition of discipline in the University setting. As such it details “Student Rights and Responsibilities” as mandated by the university. Students are encouraged to visit the Dean of Students Office website to review WSU policies and procedures, including the student code of conduct and academic integrity, scientific misconduct, and sexual harassment. https://doso.wayne.edu/conduct/student

ACADEMIC INTEGRITY
All students are required to be familiar with the material relating to academic integrity (plagiarism and cheating) and consequences of associated student misconduct outlined at https://doso.wayne.edu/conduct/academic-misconduct. The Department of Family Medicine and Public Health Sciences views all acts of academic dishonesty, including cheating and plagiarism, as gross violations of appropriate student conduct and supports the use of disciplinary actions in response to all acts of dishonesty. The above listed website defines:

Cheating as: “intentionally using or attempting to use, or intentionally providing or attempting to provide, unauthorized materials, information or assistance in any academic exercise”.

Plagiarism as “taking and using another’s words or ideas as one’s own”.

Students are expected to represent their own work honestly and acknowledge the work of others according to accepted academic conventions. Violations of academic integrity include cheating, the use of unauthorized material on examinations, fabrication of term paper information and sources, improper assistance from others, and plagiarism.

When evidence of academic dishonesty is discovered, it will be handled and brought to closure according to University Policies and Procedures. Academic dishonesty may result in downgrading, or depending on the seriousness of the offense, may lead to sanctions ranging from disciplinary reprimand to probation, to suspension or possible expulsion from the university.

Guidelines to avoid plagiarism and inappropriate paraphrasing in written material using correct methods for citation and quotation are available at the WSU Dean of Students Office website at https://doso.wayne.edu/conduct/academic-misconduct. Additionally, the DHHS Office on Research Integrity (ORI) has published a “Guide to Ethical Writing”, available at: http://ori.hhs.gov/avoiding-plagiarism-self-plagiarism-and-other-questionable-writing-practices-guide-ethical-writing
Downloading all or sections of a paper from an electronic source (internet, CD’s, etc.) is a form of plagiarism, as it is stealing another person’s words and ideas. Your paper must be in your own words. Quoted material should be used sparingly. All directly-quoted phrases, sentences and sections of another person’s writing must be in quotation marks, have the source (including page number) cited in the body of the paper, and have the source fully reported as a reference at the end of the paper. (The articles and text assigned by instructors often provides examples of how to properly cite sources). Without all three [quotation marks, citation with page number, and complete reference], quoted material will be considered intentionally plagiarized.

If you summarize another author’s ideas in a paper or presentation, you must acknowledge the author with a citation in text [author, year] with a complete reference listing at the end of the paper. Any direct or indirect use of another person’s words without explicit attribution in the text and complete reference at the end of the paper could result in a grade of zero for the assignment and/or a failing grade in the course. Researchers frequently cite the work of others, but they should not paraphrase or extensively quote these sources.

**Academic and Research Advisors**
The following represent faculty who are currently available to be academic and/or research advisors:

**Jennifer Beebe-Dimmer** - MPH, PhD, with research interests in genetic epidemiology of genitourinary cancers, obesity, metabolic syndrome and prostate cancers, and racial disparities in prostate cancer risk and outcomes.

**Juliann Binienda** - PhD in Curriculum and Instruction, with research interests in end-of life care, curriculum development, professional student development, medical education, and psychosocial aspects of health and illness.

**James Blessman** - MD, MPH, with research interests in occupational safety and health issues.

**Cathryn Bock** - PhD in Epidemiological Sciences, with research interests in cancer and genetic epidemiology, with a primary focus on prostate cancer and also esophageal and lung cancers.

**Kimberly Campbell-Voytal** - PhD in Anthropology (Medical), MSN in Adult Health, with research interests in health services research, health behaviors (lifestyle), and chronic illness management (obesity; diabetes).

**April Carcone** - PhD, with research interests in qualitative and mixed methods research, communication science, patient-provider communication, intervention research, and chronic illness self-management.

**Michele Cote** - MPH and PhD in Epidemiological Sciences, with research interests in cancer epidemiology with a focus on cancer genomics related to lung, endometrial and pancreas cancers.

**Deborah Ellis** - PhD in child clinical psychology, with research interests in family based interventions for adolescents, implementation science, SMART trial design, treatment fidelity measurement, and research ethics.

**Samiran Ghosh** - PhD, with research interests in statistical issues related to missing data, sample size and bias in longitudinal clinical trials and health services, outcomes research and mental health.

**Julie Gleason-Comstock** - PhD in Educational Policy & Administration, with a concentration in Community Education, with research interests in translational research and urban health disparities with emphasis on the control of communicative diseases such as HIV/AIDS; and on health promotion to address tobacco and drug use.

**Theresa Hastert** - PhD in epidemiology, with research interests in oncology, public health and nutrition and dietetics.

**Samson Jamesdaniel** - MD, PhD, with research interests in redox sensitive molecular mechanisms underlying the adverse health impacts of noise, a pervasive environmental stressor.

**James Janisse** - PhD in Social Psychology, with research interests in the development and application of new statistical tools for modeling dose-response relationships and non-linear developmental changes and the estimation of critical points in these relationships.

**Paul Kilgore** - MD, MPH, with research interests in bacterial and viral infectious diseases across the lifespan including respiratory, diarrheal and hospital-acquired infections, multi-disciplinary population-based
research in underserved communities, translational research, field evaluation of public health interventions, and evaluation of vaccines.

**Youcheng Liu** – MD, MPH, with research interests in assessing environmental and occupational exposures to chemical hazards and biological agents, evaluating the resultant health outcomes (such as asthma, COPD, cardiovascular diseases and diabetes) and identifying effective and feasible measures and strategies to reduce exposures and prevent related diseases.

**Karen McDonell** - PhD, with research interests in identifying and reducing health disparities, including improving approaches for assessment and intervention, asthma medication adherence, and using motivational interviewing to improve HIV self-management in youth.

**Dawn Misra** - PhD in Epidemiological Sciences, with research interests in racial and socioeconomic disparities in women’s and children’s health.

**Patricia Morton** - PhD, with research interests in understanding health inequality throughout the life course, focusing primarily on the lasting health consequences of childhood conditions.

**Victoria Neale** - PhD in Social Psychology, MPH, with interests in practice-based research and research ethics.

**Kristen Purrington** - PhD, with research interests in genetic epidemiology of triple negative breast cancer, biological determinants of mammographic density, racial disparities in triple negative breast cancer risk and survival.

**Michael Rybak** - PharmD, MPH, with research interests in infectious diseases and preserving the activity of antibiotics through antimicrobial stewardship best practice.

**Kendra Schwartz** - MD, MSPH in Epidemiology, with research interests in health disparities, cancer control and prevention, and chronic disease management.

**Angela Tiura** - PhD, with research interests in examining risk and protective factors in HIV, sexual risk-taking, addictive behaviors, and sexual violence among young adults.

**Elizabeth Towner** - PhD, with research interests in family-based, health behavior interventions for early childhood; dietary analyses (using tools like the ASA-24, conducting and analyzing dietary recalls); accelerometry; actigraphy.

**Dennis Tsilimingras** - MD, MPH, with research interests in health services, patient safety and quality of care, and post-discharge adverse events.

**Jinping Xu** - MD, MS in Clinical Research Design and Statistical Analysis, with research interests in practice-based research, cancer screening and treatment decision-making, and racial disparity in cancer treatment and outcome.

**Samuel Zilioli** - PhD in cognitive and neural sciences, with research interests in the bidirectional relationship between stress and emotion and endocrine function and in the interplay between psychosocial and biological factors in the context of socioeconomic status and racial health disparities.
MPH Course Descriptions

FPH 7010 Urban Community Health Assessment and Planning. Cr. 1 Required of all MPH students. Designed to provide students an introduction to the public health landscape of an urban community. Students will be traveling around an assigned community in which they will observe, assess, analyze and prioritize needs and goals, which promote public health. A group community assessment along with a presentation will include data collection, an analysis of data and prioritization of health objectives. in the Public Health Practice concentration. (Spring/Summer, Fall)

FPH 7015 Biostatistics. Cr. 4 Required of all MPH students. Descriptive statistics; elementary probability; measures of central tendency and of dispersion; random samples; probability distributions including the binomial, the Poisson, the normal, the t, the chi-square, and the F; introduction to estimation and hypothesis testing; rates and vital statistics. Computer laboratory included. (Fall, Winter-Online)

FPH 7020 Biostatistics 2. Cr. 3 Required of all MPH-PHM students. Prereqs: FPH 7015. Statistical models for health-related fields. Analysis of variance, experimental design, linear regression, logistic regression and proportional hazards models. Topics include simple and multivariable models, model fitting procedures, model diagnostics and multiple comparisons procedures. Application of these methods to health-related data. (Winter).

FPH 7100 Health Care Organization and Administration. Cr. 3 Required of all MPH students. General overview of the U.S. health care system; social and organizational aspects of the delivery, financing, utilization, planning, and development of health care systems. (Winter, Spring/Summer)

FPH 7210 Research Methods for Public Health Professionals. Cr. 4 Required of all PHP students. Coreq: FPH 7015 and FPH 7240. Required of all MPH-PHP students. Logic of research design; formulation of research problems and objectives; development of hypotheses, specification of variables; sampling; random assignment; issues in measurement; data collection; sources of error; analyses. Computer laboratory included. (Fall)

FPH 7270 Applied Research Methods in Urban Public Health. Cr. 3 Required of all PHM students. Prereqs: All foundation courses. Focuses on applying quantitative methods to multiple data sets to answer analytic questions, completion of an individualized small project from hypothesis to methods to analysis and discussion that utilizes urban health focused data provided to students. Qualitative methods will be included. (Fall)

FPH 7280 Public Health Community Level Intervention Science. Cr. 3 Required of all PHM students. Prereqs: FPH 7320. Focus on intervention science for public health, with an emphasis on community and institutional interventions rather than individual level intervention. Includes community-based participatory research approaches. (Fall)

FPH 7230 Health Program Evaluation. Cr. 3 Required of all PHP students. Principles and application of program evaluation in health care fields. Design, implementation, and management of evaluations in health environments. (Fall, Spring)

FPH 7240 Epidemiology. Cr. 3 Required of all MPH students. Epidemiologist’s task list; research of problems without known etiology; infectious and non-infectious models; examination of current problems. (Fall)

FPH 7250 Applied Epidemiology. Cr. 3 Prereqs: FPH 7240 and 7015. Required of all MPH students. Epidemiological principles, practice, and methodology as applied to researchable health delivery or health questions. Emphasis on design, conduct and analysis of non-experimental studies; student design of epidemiological study. (Winter)

FPH 7300 Health Care Policy. Cr. 3 Concepts, issues, and problems in health care policy; substantive information regarding policy formulation and content. (Irregularly)
FPH 7320 Social Basis of Health and Healthcare. Cr. 3 Required of all MPH students. Social, cultural, and psychological aspects of health and health-related behavior. Topics include: health prevention and promotion, relationship between stress and illness, health services utilization, patient-practitioner interactions, and coping with chronic illness. (Fall, Spring/Summer)

FPH 7350 Statistical Programming for Public Health Practice. Cr. 2 Required of all PHM students. Statistical programming using R and SAS in public health. SAS topics include error checking, reading datasets, coding and formatting variables, writing reports, tables, and graphs. R topics include data visualization and analysis, numeric optimization and bootstrapping. (Spring/Summer)

FPH 7420 Principles of Environmental Health. Cr. 3 Required of all MPH students. Current environmental health issues that affect individuals at work and in their communities. Sources of chemical, physical, and biological agents; their associated health effects. Air pollution, exposure prevention, water and solid waste management, and occupational health and safety. Impact of environmental exposures on human health; case studies. (Fall, Winter)

FPH 7430 Application of Public Health Principles in Practice. Cr. 2 Prereqs: All foundation courses. Required of all PHP students. Exposure and skill development in a diverse range of public health projects and associated methods while working to develop an applied learning project proposal including grant development and budgeting.

FPH 7440 Practicum in Public Health. Cr. 3 Required of all MPH students. Offered for S and U grades only. Prereqs: MPH foundation courses. Individual field experience in public health setting. Integration and synthesis of content and experiences of the public health courses; direct hands-on experience, with appropriate reporting mechanism. Fall, Winter, Spring/Summer)

FPH 7760 Community Health Education. Cr. 3 Analysis of community health problems and change strategies for health promotion; application of principles and techniques of community health education to multiple ethnic groups and diverse health problems. (Spring/Summer)

FPH 7860 Principles of Occupational Health. Cr. 3 Current occupational health issues; interplay between work environment and worker health. Through case studies, students employ integrative approaches to ensure worker safety and to optimize worker health, well-being and performance. (Winter)

FPH 7990 Directed Studies in Public Health Practice. Cr. 1-3 Prereq: approved Directed Study form. Studies dealing with the public health practice and research to supplement regular course offerings. (Fall, Winter, Spring/Summer)

FPH 8990 Master’s Project. Cr. 3 Prereqs: completion of all MPH foundation and required concentration courses and FPH 7440. All MPH students must complete three credits of FPH 8990. (Fall, Winter, Spring/Summer)
### APPENDICES

#### PROGRAM FACULTY

<table>
<thead>
<tr>
<th>1. Primary Teaching Faculty</th>
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<tbody>
<tr>
<td>Juliann Binienda, PhD</td>
<td><a href="mailto:jbinien@med.wayne.edu">jbinien@med.wayne.edu</a></td>
<td>313 577-5987</td>
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<tr>
<td>Kimberly Campbell-Voytal, PhD, MSN</td>
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</tr>
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</tr>
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<tr>
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<td>313-577-1080</td>
</tr>
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<td>313-577-1128</td>
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<tr>
<th>2. Secondary Teaching Faculty</th>
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<tr>
<td>David Bassett, PhD (Emeritus)</td>
<td><a href="mailto:dbassett@med.wayne.edu">dbassett@med.wayne.edu</a></td>
<td>313 577-1424</td>
</tr>
<tr>
<td>Michael Fritsch, PhD</td>
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</tr>
<tr>
<td>Julie Gleason-Comstock, PhD, CHES</td>
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<tr>
<td>Theresa Hastert, PhD</td>
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</tr>
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<td>Kristen Purrington, PhD</td>
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<tr>
<td>Erin Ware, PhD</td>
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<th>3. Scientific Support Faculty</th>
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<tr>
<td>Jennifer Beebe-Dimmer, PhD, MPH</td>
<td><a href="mailto:dimmerj@med.wayne.edu">dimmerj@med.wayne.edu</a></td>
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<tr>
<td>Cathryn Bock, PhD</td>
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<td>313 578-4203</td>
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<tr>
<td>Michele Cote, PhD</td>
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<tr>
<td>Paul Kilgore, MPH, MD</td>
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<td>Karen MacDonell, PhD</td>
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<td>313-577-6996</td>
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<tr>
<td>Michael Rybak, PharmD, MPH</td>
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<td>313 577-4376</td>
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<tr>
<td>Kendra Schwartz, MD, MSPH</td>
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<tr>
<td>Richard Severson, PhD (Emeritus)</td>
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<tr>
<td>Angela Tiura, PhD</td>
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<td>313-577-6584</td>
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<tr>
<td>Dennis Tsilimingras, MD, MPH</td>
<td><a href="mailto:dtsilimi@med.wayne.edu">dtsilimi@med.wayne.edu</a></td>
<td>313-577-5733</td>
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<tr>
<td>Jinping Xu, MDmu</td>
<td><a href="mailto:jxu@med.wayne.edu">jxu@med.wayne.edu</a></td>
<td>313.577-0244</td>
</tr>
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### MPH PROGRAM:
Department of Family Medicine & Public Health Sciences
3939 Woodward Gardens (Room 312).
Detroit, MI 48201
Email: MPHProgram@med.wayne.edu
Phone: (313) 577-1051  Fax: (313) 577-2744
Appointments preferred.
# MPH in Public Health Methods in Urban Public Health Plan of Work

## Instructions
- Complete this form in collaboration with your Academic Advisor.
- Review all general and departmental or college degree requirements published in WSU Bulletin and the student handbook.
- List chronologically all WSU credits earned or proposed which will apply toward fulfillment of degree requirements.
- Once you and your advisor have electronically signed this form, e-mail it to MPHProgram@med.wayne.edu to obtain the approval of our MPH Director.
- The School of Medicine will give final approval to your plan of work and mail a copy to you and your advisor.

<table>
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<tr>
<th>Name: Joe Smith</th>
<th>ID No.008352761</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: 1313 Mockingbird Lane</td>
<td>City/State : Roseville MI</td>
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<tr>
<td>Degree: MPH in PHM</td>
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## COURSES COMPLETED & PROPOSED

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Please note that the MPH requires the minimum completion of 42 credit hours.

**TOTAL** 37 7

## PLAN OF WORK APPROVAL
Typed Name and Access ID signifies approval

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<tr>
<th>APPROVED BY ADVISOR (Type Name):</th>
<th>Jack Blue</th>
<th>Access ID: ab6732</th>
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## PETITION FOR CANDIDACY

On the basis that I have taken all entrance examinations and prerequisite courses specified, have presented my “MPH Plan of Work” and have given evidence of ability to pursue satisfactorily a program of graduate study, I hereby petition my advisor and the Graduate Office to be advanced to “Candidate” for the Master of Public Health in Public Health Methods in Urban Public Health.

<table>
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<tr>
<th>APPLICANT’S/STUDENT’S SIGNATURE (Type Name):</th>
<th>Joe Smith</th>
<th>Access ID: ao0823</th>
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<td>Jack Blue</td>
<td>Access ID: 6732</td>
<td>Date: January 20, 2018</td>
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</table>

If the advisor cannot recommend candidacy at the time the “Plan” is presented, candidacy may be recommended by memorandum. In general, candidacy must be recommended before the student has completed eight credit hours and is in good academic standing.

**CANDIDACY AUTHORIZED BY SOM GRADUATE OFFICE:** __________________________/ ____
# MPH IN PUBLIC HEALTH PRACTICE (MPH-PHP) PLAN OF WORK

## INSTRUCTIONS:
Complete this form in collaboration with your Academic Advisor.
- Review all general and departmental or college degree requirements published in WSU Bulletin and the student handbook.
- List chronologically all WSU credits earned or proposed which will apply toward fulfillment of degree requirements.
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- The School of Medicine will give final approval to your plan of work and mail a copy to you and your advisor.

## Name:
Joe Smith  
ID No. 000555321

## Address:
1313 Mockingbird Lane  
City/State: Roseville, MI 48214

## Degree:
MPH in Public Health Practice (MPH-PHP)

## COURSES COMPLETED & PROPOSED

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<th>Term/Year</th>
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<td>FPH 7015</td>
<td>Biostatistics</td>
<td>4</td>
<td></td>
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</tr>
<tr>
<td>W/2018</td>
<td>FPH 7250</td>
<td>Applied Epidemiology</td>
<td>3</td>
<td></td>
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<tr>
<td>W/2018</td>
<td>FPH 7420</td>
<td>Principles of Environmental Health</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>W/2018</td>
<td>FPH 7100</td>
<td>Healthcare Organization and Administration</td>
<td>3</td>
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<tr>
<td>SS/2018</td>
<td>FPH7010</td>
<td>Urban Community Health Assessment</td>
<td>1</td>
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<tr>
<td>SS/2018</td>
<td>FPH 7760</td>
<td>Community Health Education</td>
<td></td>
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<tr>
<td>Fall/2018</td>
<td>FPH 7230</td>
<td>Health Program Evaluation</td>
<td>3</td>
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<tr>
<td>Fall/2018</td>
<td>FPH 7210</td>
<td>Research Methods for Public Health Professionals</td>
<td>3</td>
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<tr>
<td>Fall/2018</td>
<td>FPH 7430</td>
<td>Application of Public Health Principles in Practice</td>
<td>2</td>
<td></td>
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<tr>
<td>Winter/2018</td>
<td>FPH 7440</td>
<td>Practicum</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>Winter/2018</td>
<td>EER 7650</td>
<td>Computer Use in Research</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SS/2018</td>
<td>FPH 8990</td>
<td>Master’s Project</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>SS/2018</td>
<td>FPH 7350</td>
<td>Programming for Public Health Practice</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please note that the MPH requires the minimum completion of 42 credit hours.

## PLAN OF WORK APPROVAL
Typed Name and Access ID signifies approval

| APPROVED BY ADVISOR (Type Name): | Jack Blue | Access ID: ao0823 | Date: January 20, 2018 |
| APPROVED BY MPH PROGRAM | Access ID: ao0823 | Date: |

## PETITION FOR CANDIDACY
On the basis that I have taken all entrance examinations and prerequisite courses specified, have presented my “MPH Plan of Work” and have given evidence of ability to pursue satisfactorily a program of graduate study, I hereby petition my advisor and the Graduate Office to be advanced to “Candidate” for the Master of Public Health in Public Health Practice.

| APPLICANT’S/STUDENT’S SIGNATURE (Type Name): | Joe Smith | Access ID: ao0828 | Date: 1-14-18 |
| CANDIDACY RECOMMENDED BY ADVISOR (Type Name): | Jack Blue | Access ID: ao0823 | Date: January 20, 2018 |

If the advisor cannot recommend candidacy at the time the “Plan” is presented, candidacy may be recommended by memorandum. In general, candidacy must be recommended before the student has completed eight credit hours and is in good academic standing.

## CANDIDACY AUTHORIZED BY SOM GRADUATE OFFICE:

School of Medicine Graduate Officer / Date

---

REV 20150120
BRIDGE GRADUATE CERTIFICATE in PUBLIC HEALTH PRACTICE (BGC-PHP) PLAN OF WORK

INSTRUCTIONS:
- Complete this form in collaboration with your Academic Advisor.
- Review all general and departmental or college degree requirements published in WSU Bulletin and the student handbook.
- List chronologically all WSU credits earned or proposed which will apply toward fulfillment of degree requirements.
- Once you and your advisor have electronically signed this form, e-mail it to MPHProgram@med.wayne.edu to obtain the approval of our MPH Director.
- The School of Medicine will give final approval to your plan of work and mail a copy to you and your advisor.

Name: Joe Smith  
ID No. 000325989  
Address 1313 Mockingbird Lane  
City/State Roseville, MI 48214  
Degree: BGC-PHP Bridge Graduate Certificate in Public Health Practice

### COURSES COMPLETED & PROPOSED

<table>
<thead>
<tr>
<th>Term/Year</th>
<th>Dept-No</th>
<th>Title</th>
<th>Required Credit Hours</th>
<th>Elective Credit Hours</th>
<th>Total Program Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>F/2017</td>
<td>FPH 7320</td>
<td>Social Basis of Health</td>
<td>3</td>
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<td></td>
</tr>
<tr>
<td>F/2017</td>
<td>FPH 7240</td>
<td>Epidemiology</td>
<td>3</td>
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<tr>
<td>F/2017</td>
<td>FPH 7015</td>
<td>Biostatistics</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>W/2018</td>
<td>FPH 7420</td>
<td>Principles of Environmental Health</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>W/2018</td>
<td>FPH 7350</td>
<td>Statistical Programming</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please note that the BGC-PHP requires a minimum of **15 credit hours**

**Required Hours Total: 13**  
**Elective Hours Total: 2**  
**Total: 15**

PLAN OF WORK APPROVAL  
Typed Name and Access ID signifies approval

<table>
<thead>
<tr>
<th>APPROVED BY ADVISOR (Type Name):</th>
<th>Jack Blue</th>
<th>Access ID: ao0823</th>
<th>Date: January 15, 2018</th>
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</thead>
<tbody>
<tr>
<td>APPROVED BY MPH PROGRAM</td>
<td></td>
<td>Access ID:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

PETITION FOR CANDIDACY

On the basis that I have taken all entrance examinations and prerequisite courses specified, have presented my “MPH Plan of Work” and have given evidence of ability to pursue satisfactorily a program of graduate study, I hereby petition my advisor and the Graduate Office to be advanced to “Candidate” for the Graduate Certificate in Public Health Practice.

<table>
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<tr>
<th>APPLICANT’S/STUDENT’S SIGNATURE (Type Name):</th>
<th>Joe Smith</th>
<th>Access ID: ee7821</th>
<th>Date: January 10, 2018</th>
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<tbody>
<tr>
<td>CANDIDACY RECOMMENDED BY ADVISOR (Type Name):</td>
<td>Jack Blue</td>
<td>Access ID: ao0823</td>
<td>Date: January 15, 2018</td>
</tr>
</tbody>
</table>

If the advisor cannot recommend candidacy at the time the “Plan” is presented, candidacy may be recommended by memorandum. In general, candidacy must be recommended before the student has completed eight credit hours and is in good academic standing.

CANDIDACY AUTHORIZED BY SOM GRADUATE OFFICE: ___________________________/__________
School of Medicine Graduate Officer  
Date
## Request for Change In Plan Of Work

**INSTRUCTIONS**
- Review all general and College or departmental degree requirements published in the WSU Bulletin and/or College and departmental publications.
- List course to be deleted from and/or added to the "Plan of Work" in the appropriate section and indicate the reason(s) for the proposed change(s).
- Change of Plan of Work forms should be submitted at least two weeks prior to registration for the term for which the changes apply.
- Once you and your advisor have electronically signed this form, e-mail it to [MPHProgram@med.wayne.edu](mailto:MPHProgram@med.wayne.edu) to obtain the approval of our MPH Director.

### Courses to be Deleted

<table>
<thead>
<tr>
<th>Term/Year</th>
<th>Dept &amp; No.</th>
<th>Course Title</th>
<th>Required Core Hrs</th>
<th>Elective Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Courses to be Added

<table>
<thead>
<tr>
<th>Term/Year</th>
<th>Dept &amp; No.</th>
<th>Course Title</th>
<th>Required Core Hrs</th>
<th>Elective Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Reason(s) for proposed change(s):**

**Total number of MPH Program hours after change: 42 (must = 42)**

**Typed name and access id signifies approval**

<table>
<thead>
<tr>
<th>Applicant’s/Student’s Signature (Type Name):</th>
<th>Access ID</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADVISOR Approval (Sign or Type Name):</td>
<td>Access ID:</td>
<td>Date:</td>
</tr>
<tr>
<td>MPH Program: (Sign or Type Name)</td>
<td>Access ID:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

Rev 20150918
FOUNDATIONAL COMPETENCIES

MPH graduates will have attained the following set of MPH Program Competencies:

Evidence-based Approaches to Public Health
1. Apply epidemiological methods to the breadth of settings and situations in public health practice
2. Select quantitative and qualitative data collection methods appropriate for a given public health context
3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate
4. Interpret results of data analysis for public health research, policy or practice

Public Health & Health Care Systems
5. Compare the organization, structure and function of health care, public health and regulatory systems across national and international settings
6. Discuss the means by which structural bias, social inequities and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels

Planning & Management to Promote Health
7. Assess population needs, assets and capacities that affect communities' health
8. Apply awareness of cultural values and practices to the design or implementation of public health policies or programs
9. Design a population-based policy, program, project or intervention
10. Explain basic principles and tools of budget and resource management
11. Select methods to evaluate public health programs

Policy in Public Health
12. Discuss multiple dimensions of the policy-making process, including the roles of ethics and evidence
13. Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes
14. Advocate for political, social or economic policies and programs that will improve health in diverse populations
15. Evaluate policies for their impact on public health and health equity

Leadership
16. Apply principles of leadership, governance and management, which include creating a vision, empowering others, fostering collaboration and guiding decision making
17. Apply negotiation and mediation skills to address organizational or community challenges

Communication
18. Select communication strategies for different audiences and sectors
19. Communicate audience-appropriate public health content, both in writing and through oral presentation
20. Describe the importance of cultural competence in communicating public health content

Interprofessional Practice
21. Perform effectively on interprofessional teams

Systems Thinking
22. Apply systems thinking tools to a public health issue
MPH IN PUBLIC HEALTH PRACTICE CONCENTRATION COMPETENCIES

1. Integrate the social determinants of health in the design of interventions within public health systems
2. Apply core public health sciences in the delivery of the 10 Essential Public Health Services.
3. Advocate for policies, programs, and resources that improve health in a community
4. Demonstrate willingness to explore cultural elements and aspects that influence decision making by patients, self, and colleagues
5. Incorporate analytic public health skills to evaluate programs and reported studies in terms of rigor, importance, and relevance to professional practice

MPH IN PUBLIC HEALTH METHODS IN URBAN PUBLIC HEALTH CONCENTRATION COMPETENCIES

1. Assess and interpret community specific trends from quantitative and qualitative data (risks and benefits to the community, health, and resources, needs, etc.).
2. Critique selected policy options in relation to urban populations, using data and information (health, fiscal, administrative, legal, ethical, social, and political).
3. Design an intervention to address a public health problem in an urban population and plan an evaluation of the intervention.
4. Transform the latest public health research findings into timely and effective knowledge, tools, applications and policies that improve and advance the health of urban populations
5. Identify approaches for conducting research projects in public health settings
### ACADEMIC CALENDAR (2018-2019) Revised 7/16/2018

<table>
<thead>
<tr>
<th>Schedule of Classes Online</th>
<th>Fall 2018</th>
<th>Winter 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority Registration</td>
<td>Mon Feb 26</td>
<td>Mon Oct 8</td>
</tr>
<tr>
<td>Open Registration (Add'! $35 Fee for Initial Registration)</td>
<td>Mon Aug 20-Tue Aug 28</td>
<td>Mon Dec 31-Sun Jan 6</td>
</tr>
<tr>
<td>University Year Appointments Begin/End</td>
<td>Fri Aug 17</td>
<td>Wed May 15</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Wed Aug 29</td>
<td>Wed May 15</td>
</tr>
<tr>
<td>Holiday- University Closed</td>
<td>Mon Sep 3</td>
<td>Mon Jan 7</td>
</tr>
<tr>
<td>Late Registration (Add'! $70 for Initial Reg. only) 1(^{st}) Week Late Adds</td>
<td>Wed Aug 29-Wed Sep 5</td>
<td>Mon Jan 7-Sun Jan 13</td>
</tr>
<tr>
<td>Late Registration (Add'! $70 for Initial Reg. only) 2(^{nd}) Week Late Adds</td>
<td>Thu Sep 6-Wed Sep 12</td>
<td>Mon Jan 14-Fri Jan 18</td>
</tr>
<tr>
<td>Last Day for Tuition Cancellation- Full Term Courses/Census Date</td>
<td>Wed Sep 12</td>
<td>Fri Jan 18</td>
</tr>
<tr>
<td>Early Academic Assessment</td>
<td>Wed Sep 12- Tue Oct 16</td>
<td>Tue Jan 22-Mon Feb 25</td>
</tr>
<tr>
<td>Instructor Approval to Withdraw</td>
<td>Thu Sep 13- Sun Nov 11</td>
<td>Sat Jan 19-Sun Mar 24</td>
</tr>
<tr>
<td>Degree Applications Due</td>
<td>Fri Sep 28</td>
<td>Fri Feb 8</td>
</tr>
<tr>
<td>Last Day to Request Course Withdrawal</td>
<td>Sun Nov 11</td>
<td>Sun Mar 24</td>
</tr>
<tr>
<td>Holiday- No Classes</td>
<td>Wed Nov 21</td>
<td>Mon Mar 11-Sat</td>
</tr>
<tr>
<td>Holiday- University Closed</td>
<td>Thu Nov 22-Sat Nov 24</td>
<td>Mon Mar 11-Sat</td>
</tr>
<tr>
<td>Commencement</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Classes End</td>
<td>Mon Dec 10</td>
<td>Mon Apr 22</td>
</tr>
<tr>
<td>Study Day- Final Exams May Not Be Scheduled</td>
<td>Tue Dec 11</td>
<td>Tue Apr 23</td>
</tr>
<tr>
<td>Final Exams</td>
<td>Wed Dec 12-Tue Dec 18</td>
<td>Wed Apr 24-Tue Apr 30</td>
</tr>
<tr>
<td>Holiday- University Closed</td>
<td>Tue Dec 25-Tue Jan 1</td>
<td>Mon Mar 11-Sat</td>
</tr>
<tr>
<td>University Re-Opens After Semester Break</td>
<td>Thu Jun 27</td>
<td>Wed Jan 2</td>
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#### Spring/Summer 2019

<table>
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<tr>
<th>Schedule of Classes Online</th>
<th>Spring 2019</th>
<th>Summer</th>
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</thead>
<tbody>
<tr>
<td>Priority Registration</td>
<td>Tue Jan 22</td>
<td>Tue Jan 22</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Mon May 6</td>
<td>Mon May 6</td>
</tr>
<tr>
<td>Late Registration</td>
<td>Mon May 6-Sun May 19</td>
<td>Mon May 6-Sun May 12</td>
</tr>
<tr>
<td>Last Day to Drop with Tuition Cancellation</td>
<td>Sun May 19</td>
<td>Sun May 12</td>
</tr>
<tr>
<td>Holiday- University Closed</td>
<td>Mon May 27</td>
<td>Mon May 27</td>
</tr>
<tr>
<td>Day Scheduled as a Monday</td>
<td>Fri May 31</td>
<td>Fri May 31</td>
</tr>
<tr>
<td>Instructor Approval Required to Withdraw</td>
<td>Mon May 20-Sun Jul 14</td>
<td>Mon May 13-Sun Jun 9</td>
</tr>
<tr>
<td>Degree Applications Due</td>
<td>Fri Jun 7</td>
<td>Fri Jun 7</td>
</tr>
<tr>
<td>Census Date</td>
<td>Tue Jul 2</td>
<td>Tue Jul 2</td>
</tr>
<tr>
<td>Holiday- University Closed</td>
<td>Thu Jul 4</td>
<td>Thu Jul 4</td>
</tr>
<tr>
<td>Day Scheduled as a Thursday</td>
<td>Fri Jul 5</td>
<td>Fri Jul 5</td>
</tr>
<tr>
<td>Last Day to Request Course Withdrawal</td>
<td>Sun Jul 14</td>
<td>Sun Jun 9</td>
</tr>
<tr>
<td>Classes End</td>
<td>Fri Jul 26</td>
<td>Fri Jun 21</td>
</tr>
<tr>
<td>Study Day- Final Exams May Not Be Scheduled</td>
<td>Sat Jul 27</td>
<td>Sat Jun 22</td>
</tr>
<tr>
<td>Final Exams</td>
<td>Mon Jul 29-Thu Aug 1</td>
<td>Mon Jun 24-Tue Jun 25</td>
</tr>
</tbody>
</table>

33
## USEFUL CONTACT INFORMATION

**Wayne State University**
Wayne State Medical School
MPH Program

**Administration**
WSU Grad School
SOM Office of Graduate Scholars
Student Service Center
Academica
Wayne Connect
OneCard

**Technology Help**
Computing & Information Technology Help
*Blackboard, pipeline, Wi-Fi, computer labs*
Software Clearinghouse & PC Clinic
IT Knowledgebase

**Research Training**
Division of Research
CITI Training
WSU Institutional Review Board

**Financial Aid**
Office of Scholarships and Financial Aid
Graduate Scholarships

**Office of International Students & Scholars:**

**Student Life and Services**
WSU SOM Student Affairs
Student Disability Services (SDS)
Campus Health Center (appts.)
Graduate Student Housing
Student Conduct Services

**Registration**
Academic Calendars
WSU Graduate Bulletin (course descriptions)
Records and Registration

**Graduation**
Apply for degree
Commencement & Graduation

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Website links:
- [Wayne State University](http://www.wayne.edu/)
- [Wayne State Medical School](https://www.med.wayne.edu/)
- [MPH Program](http://www.familymedicine.med.wayne.edu/mph)
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